

ACADEMIC INTEGRITY: Be sure that you have read and understand this policy, as the penalties for violations of Academic Integrity can be very serious. We follow the OSU policies on Academic Integrity (<http://academicintegrity.okstate.edu/>) and the **Cheating & Plagiarism section (pp.G6 – G10) of your lab manual** (French, D. 2015. *Investigating Biology: A Laboratory Resource Manual 2015 Edition*). A “first” offense (in this course or any other course during your time at OSU) will result in either a Level 1 (a “0” for the assignment) or Level 2 (an “F!” for the course) sanction as described in the OSU Academic Integrity Policy. A second violation (in this course or any other course during your time at OSU) may be upgraded to the next sanction level. ALL violations and sanctions become a part of a permanent educational record! In addition to the policies described in the above sources, some examples of violations of Academic Integrity more specific to this course include, but are not limited to, the following:



In addition to the policies described in the above sources, some examples of violations of Academic Integrity more specific to this course include, but are not limited to, the following:

- Using information from **ANY** source without properly **paraphrasing** (writing in your own words) **and citing**. Refer to **Cheating & Plagiarism (pp. G6 – G10)** in the lab manual for details, explanations, and advice on avoiding improper uses of others work.
- Using any part of an unpublished manuscript without properly paraphrasing and citing, the permission of the original authors, and the permission of your mentor. This is **unauthorized collaboration or plagiarism**.
- **Falsifying authorship**, i.e. including as an author a student who did not adequately contribute to the production of a manuscript submitted for credit OR failing to include an author who did is considered **fabricating information** by all authors on a manuscript. All authors who miss a part of a lab must have their contributions explained truthfully on the authorship form.
- Submitting in-class exercises with the names of members not present in class is considered **cheating** by all group members whose names appear on the exercise. Each member must write his/her own name on materials his/her group submits.
- Possessing a student response pad (“clicker”) other than the one assigned to you is considered **unauthorized collaboration and cheating**.
- Misidentifying the exam version (star or no star) by indicating the incorrect version on the form or placing it in the alternate group for grading is considered **cheating**.
- Possessing a form of the exam during the examination period that is inconsistent with the assigned distribution of exams as indicated during the examination period is considered **unauthorized collaboration and cheating** by all affected individuals.
- Access to any electronic devices (for example cell phone, PDA, calculator, portable multimedia devices such as an iPod, electronic dictionaries) during an exam without explicit prior permission is considered **cheating**. All such devices must be turned off and out of sight and reach.
- Students who take a conflict exam may not possess a list of their answers, have copies of their exams, or communicate any information about the exam to other students, until after the normally scheduled exam is completed. To do so is considered **unauthorized collaboration and cheating**.

Cowboy Values:  **Honesty**  **Trust**  **Respect**  **Fairness**  **Responsibility**